

Drumhillery Primary School

Camera & Mobile Phone

Policy



Policy Review

Date: February 2019

Next Review: February 2020

Signed By: _____ Chair of Board of Governors

_____ Principal _____ ICT Co-ordinator

_____ Designated Child Protection Teacher

Rationale

As a school we recognise that mobile phones are now a feature of modern society and that an increasing number of our pupils, especially those in KS2 own one. We also acknowledge that they are a useful means whereby you and your child may keep in contact and for parents to ensure that their children are safe.

Despite the many benefits of mobile phones, they present several issues for our school.

- The high value of many phones
- The integration of cameras into phones and internet access from them, leading to possible child protection issues
- The possible associated health and safety risks associated with mobile phone usage
- The potential for harmful text messages to be sent between pupils

For the above and other reasons, as a school we have made the considered decision that **mobile phones must not be brought to school**. Any pupil needing to make a phone call while at school will be allowed to telephone from the school office.

Tel: 028 37568725

Should parents/ carers need to contact pupils this should be done via the school phone. If no one is available to take your call, please leave a message on the answering machine which will be checked by staff at break and lunch time and after school each day. In the event of an emergency or illness of a child, a member of staff will contact parents/carers as soon as practically possible.

Please ensure that contact numbers are kept up to date for these reasons.

Where a pupil is found by a member of staff to be using a mobile phone, the phone will be taken from that pupil and stored securely by the teacher. It should be collected by the child at the end of the school day.

If images of pupils or other teachers have been taken via mobile phone, the phone will not be returned to the pupil until all images have been removed by the pupil in the presence of a teacher.

Use of mobile phones by staff/ students

All staff must keep their mobile phones out of sight, either in a desk drawer or handbag and these must **not** be used during class time or in the presence of pupils at any stage of the day. Phones may of course be checked at break and lunch or after school.

This policy supports the school's health and safety, Anti Bullying and Child Protection policies. It has been endorsed by the Board of Governors and will be reviewed and amended as required.

Links to other Policies:

E-Safety Policy & Acceptable Use Agreement

Social Media Policy

Pastoral Care Policy

Child Protection Policy

Positive Behaviour Policy

Anti-Bullying Policy